Per Protocol Order Entry

**When entering items for providers, it is important to make sure the provider is not documenting on the patient at the same time****

**Per Protocol Order:** An order that has a policy documented and signed yearly to give clinical staff consent to create the order entry depending on the clinical situation presented.

**Per Protocol Order Entry Workflow:**

1. The patient presents with symptoms in the clinic that call for a per protocol order (i.e. POC- Rapid Strep).
2. Highlight and double click on the patient from the providers schedule on the Daily tab.
3. Click on the “Lab beaker” from the clinical toolbar.
4. Clinical staff searches for the test in the ACI, fills in the Entering for and Supervised by fields with the attending provider who will be seeing the patient, and selects the proper order.
5. Fill the Auth field with the Per Protocol drop down.

6. Continue the order depending on the situation:
   a. POC- Enter results
   b. CML- collect the specimen