Retrieving your Clinical Toolbar

Check the main banner at the **very top** in your Allscripts window. If it is **Blue** (1), you need to click on Tools (2).

Click on Show/Hide toolbar (3).

The main banner will turn **gray** (4) which indicates that the Clinical Toolbar is invoked.

Hold down the Shift – Alt keys and click on the Spacebar on your keyboard.

Click the letter “M” on your keyboard.

Then use the directional arrows on your keyboard to move the toolbar onto the screen. You can then Click on it and drag it back onto your screen.