M4 Elective Course Policy

1. Students may select courses from four sources:
   a. the Creighton University School of Medicine course catalog in OASIS
   b. the catalog of elective courses at other LCME accredited Medical Schools
   c. available externships at ACGME accredited residency programs that are not affiliated with a medical school
   d. courses required during active duty service for those students with military obligations

2. Departments who wish to establish new electives for 4th year students must submit the proposed course goals and objectives to the Educational Policy Committee for approval prior to a student starting the elective. New course proposals should be submitted using the M4 Elective Template (online form). [https://blueq.co1.qualtrics.com/jfe/form/SV_eychwbpfKURe9lX](https://blueq.co1.qualtrics.com/jfe/form/SV_eychwbpfKURe9lX)

3. All Creighton electives must be directed by a School of Medicine faculty member. If the proposed Course Director is not a Creighton faculty member, a faculty appointment must be obtained prior to students starting the rotation. All newly appointed faculty must become familiar with the goals and objectives of the Medical Education Program and the Protocol for a Positive Learning Environment found in 2016 Student Handbook and Medical Curriculum.

Policies on Instruction of CU Students

1. Instruction of Creighton University medical students must be performed under the supervision of Creighton faculty. Thus, all Creighton Medical School courses are directed by Creighton faculty. The goals and objectives and teaching methods of all externships are approved by the sponsoring Creighton department.

2. Instructors in the course and clerkship do not need Creighton faculty appointments; however, the goals, objectives, and methods of such instruction are determined by the course director.

3. Residents, graduate students, and postdoctoral fellows who supervise or teach medical students, or serve as teaching assistants, must be familiar with the educational objectives of the course or clerkship and be prepared for their roles in teaching and evaluation.

4. Faculty, residents, graduate students, and postdoctoral fellows who supervise or teach medical students must follow the Protocol for a Positive Learning Environment found in 2016 Student Handbook and Medical Curriculum.

5. The objectives of the educational program must be made known to all medical students and to the faculty, residents, and others with direct responsibilities for medical student education.

6. [http://medschool.creighton.edu/admin/afa/cudocs/](http://medschool.creighton.edu/admin/afa/cudocs/)