**Policies and Procedures**

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**PURPOSE**

The house staff physician shall remain free to utilize his/her off-duty time as he/she deems appropriate, so long as such activity does not interfere with the ability of the resident to achieve the goals and objectives of the educational program and must not interfere with the resident’s fitness for work nor compromise patient safety. All moonlighting and volunteering hours must be counted towards the 80- hour maximum weekly duty hour limit.

**SCOPE**

This policy applies to all Creighton University Critical Care Medicine fellows.

**POLICY**

The GME policy must be followed for moonlighting and volunteering. Ongoing or new moonlighting and volunteering activities must be approved by the Program Director.

The Moonlighting Activities Record (MAR) form must be completed each year.

No moonlighting or volunteering activities should interfere with fellowship responsibilities. The fellowship responsibilities are not limited to clinical activities, but also include academic development, attendance at conferences, completion of medical records, research, etc.

There should never be an overlap during working hours or ‘on call’ duties and moonlighting or volunteering assignments.

Moonlighting and volunteering hours must be reported in the New Innovations duty hours log on a weekly basis.

Non-compliance with our moonlighting policy will result in warning and potential suspension from fellowship.

**REFERENCES**

[https://www.acgme.org/](https://www.acgme.org/)

**AMENDMENTS OR TERMINATION OF THIS POLICY**

Creighton University reserves the right to modify, amend or terminate this policy at any time.

*The GME policy supersedes all program level policies regarding this area/topic. In the event of any discrepancies between program policies and the GME policy, the GME policy shall govern.*