Policies and Procedures

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<th>Chapter:</th>
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<th>REV. A</th>
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<th>Policy:</th>
<th>Page 1 of 1</th>
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<td>Transitions of Care</td>
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PURPOSE
The purpose of the Transitions of Care policy is to ensure that there is a continuum of care for all patients on the podiatric service.

POLICY
- Check-out rounds will occur at 0600 on Monday mornings prior to academic conference.
- All resident physicians for the service are required to attend.
- Every patient on the podiatric service must be included.
- Both verbal and written communication must occur.
- Updated patient lists are reviewed and passed on to the oncoming team.
- Patient status, possible changes and the care plan will be addressed and documented.
- The chief will be in charge of Check-out Rounds, and will document resident and service participation in the Check-out Notebook.
- Transition from attending to attending will be conducted according to the call schedule.

PROCESS FOR HEALTH CARE APPOINTMENTS
- It is recognized that many routine health care appointments need to occur during the workday. In recognition of the primacy of patient welfare in these situations and the impact on the program's other fellows needing time off for these appointments should give the program seven days' notice for a personal half-day request.
- The process for ensuring patients safety and continuity of care for urgent/emergent health care appointments should follow the same hand-off process as for fellows needing to leave due to excessive fatigue or illness or family emergency.

Original document signed and on file in Coordinator’s office.
Bryan Roth, DPM, FACFAS Date
Program Director

REFERENCES
Boards, CPME, House Staff Employment Contract, etc

AMENDMENTS OR TERMINATION OF THIS POLICY
Creighton University reserves the right to modify, amend or terminate this policy at any time.

In the event of any discrepancies between program policies and the GME policy, the GME policy shall govern.
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